



105 John Wilson Way  
Morgan Hill, CA 95037  
Tel. 408-782-7177  
Fax 408-782-7138  
[www.oakwoodweb.org](http://www.oakwoodweb.org)

Accredited by the Western Association of Schools and Colleges

## Application Checklist 2012-13

### Step #1 - Visit Oakwood

Visit Oakwood by attending an Open House event or scheduling a tour. Open House events are for the whole family, however, tours during school hours are for parents only. To schedule a tour, please contact the Admissions Office at 408-782-7177 x204.

### Step #2 - Schedule a Shadow Visit

All applicants are encouraged to visit Oakwood and shadow another student to experience life here first-hand. Applicants need only complete the General Information form in order to schedule a shadow date (form located on our website at [www.oakwoodweb.org](http://www.oakwoodweb.org) under Admissions → Applications). Please contact the Admissions Office for scheduling.

### Step #3 - Complete Online Application

Applications for the 2012-13 school year are currently being accepted. To begin the application process, go to [www.oakwoodweb.org](http://www.oakwoodweb.org) and click on Admissions → Applications to complete and submit an online application. There is a \$75 non-refundable application fee per applicant.

### Step #4 - Submit Supporting Documents

Go to [www.oakwoodweb.org](http://www.oakwoodweb.org) and click on Admissions → Applications to locate the link to the supporting documents that must be completed and/or submitted by all students. The Admissions Committee will not review incomplete applications. To finish the application process you must submit:

- Student Involvement form** - completed by student, submit to Oakwood High School
- Personal Statement form** - completed by student, submit to Oakwood High School
- Request for Academic Records** - submit form to your current school. Oakwood will need to review report cards and standardized testing scores for the current and previous school year.
- Recommendation forms (2)** - submit to your academic teachers. You will need one recommendation from an English or history teacher, and one recommendation from a math or science teacher.

### Step #5 - Take Entrance Exam

Take the required entrance exam at the Oakwood campus. The entrance exam is an ERB test that covers math and reading comprehension along with an essay component. All tests are appropriate to the grade level of the student being tested. The entrance exam will be offered on Saturday March 24 and April 21, 2012 from 9:00am-12:00pm, or by appointment. Please contact Admissions for scheduling.

### Step #6 - Schedule Interview

Once your file is complete and you have taken the entrance exam, Oakwood may request to schedule a short, informal conversation for the applicant and/or parents with the Principal. Parents may also request to meet with the Principal if needed.

### Scholarship and Financial Aid

Merit-based scholarship and financial aid applications are separate applications, and must be submitted along with the general application. Please contact Admissions for these applications. *(The deadline for the first round of consideration is 2/3/12. Applications received after that deadline will be considered based on funds available.)*

For questions regarding admissions, please contact the Admissions Office at 408-782-7177 ext. 204, or email [admissions@oakwoodmail.org](mailto:admissions@oakwoodmail.org).



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PARENT

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General Information

## Student Information

Current grade: \_\_\_\_\_ Date: \_\_\_\_\_

Applying for:  2011-2012  2012-2013

NAME: Last First Middle Nickname

PRIMARY MAILING ADDRESS: Street City State Zip

PHONE: Home Email Address

Age Date of Birth Social Security Number  Male  Female

Current or Most Recent School Grade City State

SHADOW VISIT: To help us select a shadow partner, please briefly state hobbies or interests (e.g., sports, school subjects, etc.):

Please list any allergies or special circumstances that the school should be aware of for the Shadow Visit:

SHADOW DATE REQUESTED: \_\_\_\_\_ How did you hear about Oakwood?  Post Card  Newspaper  Web  
 Other: \_\_\_\_\_

## Parent Information

Mr.  Mrs.  Ms.  Dr.

PARENT/GUARDIAN NAME: Last First Relation to applicant

HOME ADDRESS: Street City State Zip

PHONE: Home Cell Phone

Email Address Work Phone

Occupation Employer

Mr.  Mrs.  Ms.  Dr.

PARENT/GUARDIAN NAME: Last First Relation to applicant

HOME ADDRESS: Street City State Zip

PHONE: Home Cell Phone

Email Address Work Phone

Occupation Employer

Merit-based Scholarship and Financial Aid are separate applications that must be submitted along with the general application. Please indicate if an application will be submitted for:  Merit-based Scholarship  Financial Aid



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STUDENT

Student Involvement

NAME: Last First Middle Nickname

### Activities and Interests

Please list your extracurricular activities (i.e., sports, hobbies, youth groups, summer camps, community service, etc.) in order of their importance to you. Describe how long you have participated in each activity. Please also include information on any leadership roles you have taken.

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### Awards and Recognition

Please describe any awards or other types of recognition you have received inside or outside of school.

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### Achievements

Please share the details of any academic, extracurricular, and/or personal achievements of which you are especially proud.

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You may continue your answers on a separate sheet of paper.



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STUDENT

Personal Statement

NAME: Last First Middle Nickname

**Please answer the questions below using the space provided. Your responses should be handwritten and may continue on a separate sheet of paper.**

*Tell us about a person you consider important in your life or describe an event you participated in which had great meaning for you.*

Lined writing area for the first question.

*Share the reasons why you are interested in attending Oakwood?*

Lined writing area for the second question.



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PARENT

Request for Academic Records

NAME: Last First Middle Nickname

To the Family

Please complete this form, and give it, along with a pre-addressed envelope, to your child's current school.

I hereby give my permission for the release of a copy of my child's school records, as requested by Oakwood High School.

Name of Parent or Legal Guardian Relationship

Current School Years at Current School

Signature of Parent or Legal Guardian Date

To the School

The above named student has applied for admission to Oakwood High School. Please submit an official copy of his/her transcript or grade record, including: (1) all of last year's grades; (2) grades for this year, as they become available (first trimester or first semester); (3) standardized test results.

Has this student been the subject of repeated disciplinary procedures and/or suspension?  YES  NO

If so, please describe:

Four horizontal lines for describing disciplinary procedures.

Please send the academic records and completed recommendations to:

Oakwood High School  
Admissions  
105 John Wilson Way  
Morgan Hill, CA 95037



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TEACHER

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Teacher Recommendation - English or History

NAME: Last First Middle Nickname

The above named student has applied for admission to Oakwood High School. Oakwood High School is an independent, coeducational college-preparatory school offering a rigorous academic program in a supportive and nurturing environment. Students accepted to Oakwood are expected to maintain high standards of scholastic achievement and personal conduct.

Your candid assessment of this student's strengths and weaknesses is an essential part of the selection process and is greatly appreciated by the Admissions Committee. The responses you give will remain strictly confidential and will not become part of the student's permanent record.

*Please return completed recommendation form to Oakwood.*

### Academic Qualities

	Below Average	Fair	Good	Excellent (Top 10%)	Superior (Top 2%)
Motivation and Drive	1	2	3	4	5
Originality and Creativity	1	2	3	4	5
Critical and Abstract Thinking Skills	1	2	3	4	5
Study Habits	1	2	3	4	5
Attention Span	1	2	3	4	5
Classroom Conduct	1	2	3	4	5
Class Participation	1	2	3	4	5
Oral Communication	1	2	3	4	5
Written Communication	1	2	3	4	5
Ability to Work Independently	1	2	3	4	5
Ability to Work with Others	1	2	3	4	5
Academic Potential	1	2	3	4	5
Academic Achievement	1	2	3	4	5

### Personal Qualities

	Below Average	Fair	Good	Excellent (Top 10%)	Superior (Top 2%)
Personal Integrity and Conduct	1	2	3	4	5
Warmth of Personality	1	2	3	4	5
Positive Leadership	1	2	3	4	5
Sense of Humor	1	2	3	4	5
Self-Confidence	1	2	3	4	5
Reaction to Criticism or Setbacks	1	2	3	4	5
Concern for Others	1	2	3	4	5
Sense of Responsibility	1	2	3	4	5
Relationships with Adults	1	2	3	4	5
Relationships with Peers	1	2	3	4	5
Emotional Maturity	1	2	3	4	5

Please see reverse side.



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TEACHER

How long and in what capacity have you known this student?

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Please comment on the student's special interests, abilities, hobbies, or talents.

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What do you like best about this student? How has he or she made an impact on your class and/or the school?

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Is there anything we should know about this student—personal circumstances, special factors, obstacles—that may play a part in his or her academic standing and social development?

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What is your opinion of the student's integrity, self-confidence, character, values, and goals?

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To the best of your knowledge, has this student been the subject of repeated discipline procedures (including suspension or expulsion)? If yes, please comment.

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Do you believe this student will succeed at Oakwood and be an academic and social asset to the school?

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**I recommend this student:**

	Not Recommended	With Reservation	Moderately	Strongly	Enthusiastically
For academic promise	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
For character and personal promise	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall recommendation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Name \_\_\_\_\_ Position \_\_\_\_\_

Subject(s) you taught student \_\_\_\_\_ Grade(s) student received \_\_\_\_\_

School \_\_\_\_\_ School Phone \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



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TEACHER

Teacher Recommendation - Science or Math

NAME: Last First Middle Nickname

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Your candid assessment of this student's strengths and weaknesses is an essential part of the selection process and is greatly appreciated by the Admissions Committee. The responses you give will remain strictly confidential and will not become part of the student's permanent record.

*Please return completed recommendation form to Oakwood.*

### Academic Qualities

	Below Average	Fair	Good	Excellent (Top 10%)	Superior (Top 2%)
Motivation and Drive	1	2	3	4	5
Originality and Creativity	1	2	3	4	5
Critical and Abstract Thinking Skills	1	2	3	4	5
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Academic Achievement	1	2	3	4	5

### Personal Qualities

	Below Average	Fair	Good	Excellent (Top 10%)	Superior (Top 2%)
Personal Integrity and Conduct	1	2	3	4	5
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TEACHER

Teacher Recommendation - Page 2

How long and in what capacity have you known this student?

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Please comment on the student's special interests, abilities, hobbies, or talents.

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What do you like best about this student? How has he or she made an impact on your class and/or the school?

---



---

Is there anything we should know about this student—personal circumstances, special factors, obstacles—that may play a part in his or her academic standing and social development?

---



---

What is your opinion of the student's integrity, self-confidence, character, values, and goals?

---



---

To the best of your knowledge, has this student been the subject of repeated discipline procedures (including suspension or expulsion)? If yes, please comment.

---



---

Do you believe this student will succeed at Oakwood and be an academic and social asset to the school?

---



---

**I recommend this student:**

	Not Recommended	With Reservation	Moderately	Strongly	Enthusiastically
For academic promise	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
For character and personal promise	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall recommendation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Name \_\_\_\_\_ Position \_\_\_\_\_

Subject(s) you taught student \_\_\_\_\_ Grade(s) student received \_\_\_\_\_

School \_\_\_\_\_ School Phone \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_